

BACK 2 SCHOOL

with Simplify My Life



Creating a Command Center: Streamlining Your Family's Routine

Expert tips to help you set up an effective home command center for the upcoming school year.

Select a Central Location: Choose a high-traffic area like the kitchen or entryway for your command center. This ensures easy access for everyone in the household.

Design a Layout: Plan the layout based on your family's needs. Include sections for calendars, to-do lists, mail, and school-related materials.

Family Calendar: Set up a large wall calendar or a digital calendar display for tracking school events, extracurricular activities, and appointments.

Command Hooks or Pegboard: Install hooks or a pegboard for hanging backpacks, jackets, and other frequently used items. This keeps clutter off the floor and encourages organization.

Bulletin Board or Corkboard: Use a bulletin board to pin important school announcements, permission slips, and artwork. Make sure it's easily accessible and visible.

To-Do Lists: Include a section for daily and weekly to-do lists. This helps everyone stay on top of assignments, chores, and other responsibilities.

Color Coding: Assign different colors for each family member on the calendar and in other sections. This makes it easy to identify each person's activities at a glance.

Labeling System: Use labels or color-coded bins to organize incoming and outgoing mail, school supplies, and other items.

Regular Maintenance: Set aside time each week to declutter and update the command center. Remove outdated papers, update the calendar, and restock supplies as needed.

Remember, the key to a successful home command center is to tailor it to your family's unique needs and preferences. Regularly assess its effectiveness and make adjustments as necessary to ensure a smooth back-to-school transition and an organized home throughout the year.